Jewells Primary School Volunteers

We appreciate the work that our wonderful parent volunteers perform at Jewells Primary School. Your efforts enhance our School significantly and we would be the poorer without you. Having said this it is necessary to now advise that Department of Education and Communities regulations make the following necessary and we hope that you will continue to support the students of Jewells Primary School.

During the course of the year we will be asking for volunteers in the classrooms, transporting of children and other associated activities. For you to be able to help the school in any way you will be required by the Department of Education and Communities to complete a Working with Children Check.

**The revised policy for volunteers working with children now requires that without either one of the following checks you will be unable to volunteer to work with children at the School. Please be assured that we recognise and understand the inconvenience, however it is Department policy and is in the interest of our School community.**

There are two ways in which to complete the check:

1. Through the NSW Roads and Maritime Services at [www.newcheck.kids.nsw.gov.au](http://www.newcheck.kids.nsw.gov.au) and complete a volunteer online application. Then take your application number to a Motor Registry Office with your proof of identity. **This check will be current for five years and has no cost to the applicant.** The original approval must be sighted and copied at the school and will be held on file for five years;

   **Or**

2. Complete an application at your school and provide a 100 point proof of identity check. **This check will only be valid for the current year.**
   Proof of identity documents required include *(original documents must be supplied & copied at the school)*
   - **Category 1** – (Only one form of identification from this category is required and counts for 70 points)
     - Birth Certificate, Australian Passport, Australian Citizenship Certificate, International Passport
   - **Category 2** – (More than one can be counted from this category and counts for 40 points)
     - Current Licence or Permit, ASIC/MSIC Card, Public Employee ID Card, Dept Veterans Affairs Card, Centrelink Pensioner Concession Card or Health Care Card, Current Tertiary Education Photo ID Card and Reference from a Doctor.
   - **Category 3** – (More than one of these documents can be used and count for 25 points each)
     - Foreign/International Drivers Licence, Proof of Age Card(Gov. Issued), Medicare Card/Private Health Card, Council Rates Notice, Property Insurance papers, Superannuation Statement, Seniors Card, Electoral Roll Registration, Car Insurance and Registration, Professional or Trade Association Card.

We thank you for your ongoing support and understanding.

Les Corrigan, Principal, 10th February 2014